

**SWALE BOROUGH COUNCIL
FORWARD PLAN AND NOTICE OF KEY DECISIONS**

March 2022 - June 2022

Notes:

A key decision is defined as 'an Executive decision which is likely to (a) result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or (b) to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority.'

The key decision threshold, confirmed by Council, is set at £100,000 (this relates to (a) of the definition above).

Where the decision will be made by Cabinet, the Members of the Cabinet are:

Councillor Roger Truelove – Leader and Cabinet Member for Finance

Councillor Mike Baldock – Deputy Leader and Cabinet Member for Planning

Councillor Richard Palmer – Cabinet Member for Community

Councillor Monique Bonney - Cabinet Member for Economy and Property

Councillor Julian Saunders - Cabinet Member for Environment

Councillor Angela Harrison – Cabinet Member for Health and Wellbeing

Councillor Ben J Martin – Cabinet Member for Housing

Councillor Tim Valentine – Cabinet Member for Climate and Ecological Emergency

Subject to any prohibition or restriction on their disclosure, copies or extracts of any documents listed below can be viewed at Swale House, East Street, Sittingbourne, Kent, ME10 3HT. Please contact Democratic Services to arrange a time to view the documents or to request copies by post by e-mailing democraticservices@swale.gov.uk or by telephone on: 01795 417330. Fees may be charged in accordance with the Council's Fees and Charges policy.

Other documents relevant to the decision item may be submitted to the decision maker; please contact Democratic Services (contact details above) to request details of these documents as they become available.

Item	Decision item and background information	Decision maker, date of meeting	Key Decision	Will the report be exempt or have any exempt appendices?	List of the documents submitted to the decision maker	Lead Member and Lead Officer
	<p>Award of Contract - Refurbished Play Area at Millfield Open Space, Faversham</p> <p>To award the contract to remove existing play equipment and install a new play area at Millfield Open Space, Faversham to Sutcliffe Play Ltd.</p>	Cabinet 16 March 2022	Key	Open		<p>Councillor Angela Harrison - Cabinet Member for Health and Wellbeing</p> <p>Robert Lucas</p>
	<p>Rodmersham Church Street Conservation Area</p> <p>Confirmation that the area in question can be designated as a conservation area, and the associated character appraisal and management plan adopted for development management purposes.</p>	Cabinet 16 March 2022	Non-Key	Open		<p>Councillor Mike Baldock - Cabinet Member for Planning</p> <p>Simon Algar</p>
	<p>Rodmersham Green Conservation Area</p> <p>Confirmation that the area in question can be re-designated as a conservation area, and the associated character appraisal and management plan adopted for development management purposes.</p>	Cabinet 16 March 2022	Non-Key	Open		<p>Councillor Mike Baldock - Cabinet Member for Planning</p> <p>Simon Algar</p>
	<p>Tunstall Conservation Area Review</p> <p>To confirm that the area in question can be re-designated as</p>	Cabinet 16 March 2022	Non-Key	Open		<p>Councillor Mike Baldock - Cabinet Member for Planning</p> <p>Simon Algar</p>

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	a conservation area, and the associated character appraisal and management plan adopted for development management purposes.					
	Environmental Enforcement Team Policy To agree the refreshed policy.	Cabinet 16 March 2022	Non-Key	Open		Councillor Julian Saunders - Cabinet Member for Environment Jo Mapp
	Health & Wellbeing Action Plan Annual Review To review progress to-date and approve the 2022/23 action plan proposal.	Cabinet 16 March 2022	Non-Key	Open		Councillor Angela Harrison - Cabinet Member for Health and Wellbeing Zach Evans
	Post-Procurement Report: Replacement of Parking Payment Terminals To appoint the successful bidder following a completed procurement process and proceed with implementation of new parking payment terminals.	Cabinet 16 March 2022	Key	Open		Councillor Richard Palmer - Cabinet Member for Community Alex Wells
	Levelling-up Fund application	Cabinet 16 March 2022	Non-Key	Open		Councillor Roger Truelove - Leader and Cabinet Member for Finance Joanne Johnson

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	Financial Management Report: April - December 2021 This report shows the revenue and capital projected outturn for 2021/22 as at the end of period 9, covering the period from April to December 2021.	Cabinet 16 March 2022	Non-Key	Open		Councillor Roger Truelove - Leader and Cabinet Member for Finance Phil Wilson
	Swale House Refurbishment Project	Cabinet 16 March 2022	Key	Part exempt	Swale House Refurbishment Project	Councillor Monique Bonney - Cabinet Member for Economy and Property Jeremy Pilgrim
	Recommendations from the Swale Joint Transportation Board meeting held on 28 February 2022	Cabinet 16 March 2022	Non-Key	Open		
	Waste Contract Possible update/decisions on the implications of Government changes to waste legislation.	Cabinet 13 April 2022	Key	Open		Councillor Julian Saunders - Cabinet Member for Environment Martyn Cassell
	Recommendations from the Local Plan Panel meeting held on 24 March 2022	Cabinet 13 April 2022	Non-Key	Open		Councillor Mike Baldock - Cabinet Member for Planning James Freeman